

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

June 26, 2017
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> A(6:02) </u>	Mrs. Smith	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> A </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mrs. Saldutti	<u> A(6:05) </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

1. To award 2016-2017 National Honor Society Inductees:
Michael Bonney
Kenyatte Jay
2. To acknowledge and to present resolution for years of dedicated service:
Mary Claire Kinsley
3. To award Ryan Oppegaard a Scholarship Award presented by Wilson School Boosters

V. CAUCUS

Motion by A. Susino and seconded by D. Calhoun to go into caucus to discuss personnel at 6:05 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> A </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mrs. Saldutti	<u> X </u>

Motion by A. Susino and seconded by C. Mordaunt to reconvene from caucus at 6:16 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> A </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mrs. Saldutti	<u> X </u>

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Ron Vilano – NJEA – non-renewals – 16 of 17. Expressed concern of non-renewals - sk

Board to address non-tenured teachers

Jenn Coombs – Access to personnel documents

VII. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of organizational items as indicated below:

**Neptune City Board of Education
Organizational Items**

The following Neptune City Board of Education items/terms/appointments are for the Fiscal year, July 1, 2017 through June 30, 2018.

1. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger
2. Request approval of the following Bank Depositories:
 - Bank of America
 - PNC Bank
 - Wells Fargo Bank
 - Investors Savings & Loan
 - Kearny Savings Bank
 - New Jersey Community
3. Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.
4. Request approval of the District's existing curriculums and textbooks subject to review and revision.
5. Request approval to authorize the appointments of the following:
 - William L. Folk - Board Secretary
 - William L. Folk - Public Agency Compliance Officer
 - Lisa A. Emmons - Gender Equity Officer/504 Officer
 - Lisa A. Emmons - ESSA contact person and representative
 - Debra Mercora - Treasurer
6. Request approval to appoint Sanford Brown - Board Attorney at a rate of \$ 150.00 /hr.
7. Request approval to appoint Allen Shechter - Public School Accountant (Of Alvino & Shechter, CPAs) at an annual fee of \$ 14,550.00.
8. Request approval to appoint Bernard Adler - School Physician at an annual fee of \$ 6,700.00.
9. Request approval to appoint Lisa Emmons - Officer for Disabled Students.
10. Request approval to appoint Jermaine Moore - Right To Know contact person.
11. Request approval to appoint Jermaine Moore - AHERA Representative.
12. Request approval to authorize the Business Office to maintain a change fund not to exceed \$25.00.
13. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00.
14. Request approval of Strauss-Esmay Associates as the Policy Advisor.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: C. Mordaunt Second: M. Smith

All in Favor X Oppose _____

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

-
- 1) Congratulations to Neptune HS, RBR and County Academy Graduates

 - 2) 8th Grade Graduates; congratulaton and wonderful life; thank you to staff

 - 3) Jump Rope Your Heart

 - 4) July 8th Board Goals and Objectives Meeting

 - 5) D & M Funding Proposal – zero \$ increase and possibly take money out of K-8 due to decrease in State Aid to Neptune

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: M. Smith Second: A. Susino

Mrs. Oppegaard X Mr. Calhoun X Mrs. Smith X

Mr. Susino X Mr. Lopez A Mr. Wescott X

Mrs. Lewis X Ms. Mordaunt X Mrs. Saldutti X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: A. Susino.

Mrs. Oppegaard	<u>X(Abstain 19 & 20)</u>	Mr. Calhoun	<u>X</u>	Mrs. Smith	<u>X(Abstain 19 & 20).</u>
Mr. Susino	<u>X</u>	Mr. Lopez	<u>A</u>	Mr. Wescott	<u>X</u> .
Mrs. Lewis	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mrs. Saldutti	<u>X</u> .

E. PUBLIC RELATIONS

DISCUSSION - none
MOTION - none
RESOLUTION – none

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 4

Motion: A. Susino Second: M. Lewis.

Mrs. Oppegaard	<u>X</u>	Mr. Calhoun	<u>X</u>	Mrs. Smith	<u>X</u> .
Mr. Susino	<u>X</u>	Mr. Lopez	<u>A</u>	Mr. Wescott	<u>X</u> .
Mrs. Lewis	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mrs. Saldutti	<u>X</u> .

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

None

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Robert Brown, Mayor – 69 Laird Avenue – Thank you for invite to graduation. Also spoke on
funding formula. Consider looking into changing back to November election.

John Gunderson – Mayor’s idea is worth looking into

Robert Shafer – Regarding police officer in schools. Is this in the budget. Is this mandated?

XV. CAUCUS

Motion by C. Mordaunt and seconded by D. Calhoun to go into caucus to discuss personnel at 7:10 p.m. and return from caucus at p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Calhoun	<u> X </u>	Mrs. Smith	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Lopez	<u> A </u>	Mr. Wescott	<u> X </u>
Mrs. Lewis	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mrs. Saldutti	<u> X </u>

XV. MOTION TO ADJOURN

Motion: A. Susino Second: D. Calhoun

All in Favor X Oppose _____

Time: After caucus P.M.

Neptune City Board of Education
Tuesday, June 26, 2017
Business Meeting 6:00 P.M

Chief School Administrator's Report:

Agenda:

<u>Enrollment</u>	<u>Schools</u>
<u>May</u>	
135	Neptune Senior High School
4	Poseidon High School - 1 student transferred to Neptune High School
12	High Tech (1); Allied Health (6); Wall Communications (2); BioTechnology (3)
18	Red Bank High School For Performing Arts (8); Information Technology (1); Academy of Finance (1); Academy of Engineering (4); Family and Consumer Science (4)
2	Class Academy
28	Special Education (Out of District)
317	Neptune City

516 Total Enrollment

Fire Drill: 5/4/17	Non-Fire Evacuation Drill: 5/30/17	Offsite Evacuation Drill: 5/31/17
Student Suspension Report:	Five - May	
Missing Child Report:	None - May	
Enrollment Report for May:	317 Neptune City	

Discussion

Summer Hours
 Kindergarten Registration - 17 registered as of 6/22/17
 Graduation
 Carnival
 End of the Year Wrap Up

Approval (s):

1) See Section C

Reports Filed

Security Drill Statement of Assurance.

DOCUMENT A-1

Informational Material:

1. Enrollment as of May 31, 2017
2. Nurses report for May, 2017
3. June, 2017 Bullying Report

CORRESPONDENCE

June 26, 2017

- Memorandum from the Monmouth County Clerk regarding Deadline to certify a statement designating the public offices to be filled and the number of offices. Deadline is July 31, 2017 to file petition.
- Letter from Monmouth County Superintendent of Schools regarding approval of contract for William Folk, School Business Administrator/Board Secretary, for the 2017-2018 school year.
- Letter from NJ Department of Education regarding approval of our District Improvement Plan.
- Letter from NJ School Boards Association regarding 2017-2018 dues and services it provides.

Neptune City Board of Education
June 26, 2017
Business Meeting

1. EDUCATION

RESOLUTIONS

- 1. To approve waiver for alternative toilet facilities for Kindergarten class for the 2017-2018 school year. Bathroom facilities are available across the hall and students will be accompanied by the teacher or aide.
- 2. To reaffirm May, 2017 bullying report and to approve bullying report for June, 2017, as submitted by Lisa Emmons.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of May 31, 2017, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of May 31, 2017 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of May, 2017.
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve standing orders for the 2017-2018 school year.
- 9. To approve District Improvement Plan.
- 10. *N.J.A.C. 6A:23A-18.5(20)(iii) Approved private school for students with disabilities has not charged students for paid and reduced meals in with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to charge students for a reduced and/or paid meal.*
The Board hereby resolves that New Road Schools is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture for the 2017-2018 school year.
- 11. To approve tuition contract with The Bridge Academy for one student for the 2017 Summer STREAM & Math Program. Program is June 26 through July 27, 2017 Monday through Thursday, 8 am - 2 pm. Cost is \$3,700.00.

- 12. To approve 3-year ESL program for the years 2017 - 2020.
- 13. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two students for the 2017-2018 school year for the period 7/1/2017 - 6/30/18 at a rate of \$93/hour for RN services for two students or \$78/hour for LPN services for two students.
- 14. To approve Tuition Contract between Neptune City Board of Education and the Manchester Township Board of Education (Regional Day School) for one student for the extended school year program for the period July 5 - August 15, 2017 at a tuition charge of \$6,025.00 and for the 2017-2018 school year commencing on September 1, 2017 at a charge of \$72,675.00.
- 15. To approve Special Education Tuition Contract for the 2017-2018 school year between Neptune City Board of Education and Search Day Program for one student for the 2017-2018 commencing on July 5, 2017 at a tuition charge based upon a per diem rate of \$323.78/day per student, total tuition is \$71,231.60.
- 16. To approve the submission of the IDEA Basic Grant in the amount of \$134,128.00 and the Preschool Grant in the amount of \$5,771.00.
- 17. To approve the following policies for first reading:
 - 8550 Unpaid Meal Charges/Outstanding Food Service Charges (m)
 - 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (m)
- 18. To approve the renewal of the general liability, errors and omissions, and worker compensation insurance policies with the New Jersey Insurance Group.
- 19. To approve participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey. (see Schedule A)
- 20. To approve to limit the medical plans offered under the School Employees' Health Benefits Program. (see Schedule B)

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

- 1. To approve, upon the recommendation of the CSA, the following substitute teachers for 2017-2018 school year: Joanna Anselmo-DePalma Robert Burt, Mary Alice Crelin, Colleen Laffey, Bridgid Loveland, Amy Marshall, Markus Palmer, Stephanie Raphaelides, Jacqueline VanCleef, Curlis Walker
- 2. To approve, upon the recommendation of the CSA, the following substitute nurses for 2017-2018 school year: Marianne Gokberk, Kim Misner, Delta-T Corporation.
- 3. To approve, upon the recommendation of the CSA, the following substitute paraprofessionals for 2017-2018 school year: Dolores Ayers, Holly Cassidy and Martha Dorsett.

4. To approve, upon recommendation of the CSA, the following nontenured teachers for the 2017-2018 school year:
 - Bethany O'Brien
 - Irene Bacigalupi
 - Ashli Kravarik
 - Elyse Sansone
 - Jacqui Tinik
 - Valerie Levy
 - Claire Jacomme
 - Devin Guthrie
 - Caitlin Dunaj
 - Kelly Pfeiffer
 - Fallon Duffy
5. To approve, upon recommendation of the CSA, the hiring of Meghan Turner as Teacher on Step 2, for 2017-2018 school year, salary to be determined by negotiations
6. To approve, upon recommendation of the CSA, the hiring of Tricia Liloia as a Long-Term Substitute on Step 2, for 2017-2018 school year, salary to be determined by negotiations
7. To approve the following positions and personnel: (rates pending ratification of negotiations)

Girls Soccer	Kelly Pfeiffer
Boys Soccer	Fallon Duffy
Cheerleading	Jeanne Gionfriddo
Boys Basketball	Ken O'Donnell
Arts & Crafts	Alana Egan
Central Office Detention	Carole Gunderson, Kaye Salera, Barbara Reynolds, Karen Bonney, Caitlin Dunaj, and Tracy Whitt
Breakfast Monitor	Tracy Whitt, Tricia Liloia, Alana Egan and Lisa Rizzo
Lunch Monitor	Alana Egan, Nancy Salamone
Yearbook	Tracy Whitt
8 th Grade Advisors	Jeanne Gionfriddo, Carole Gunderson
Academic Team	Carole Gunderson
Creative Writing	Elyse Sansone
Playground/Morning Duty Monitors	Longeté Nias, Tricia Liloia, Lisa Rizzo, and Alana Egan
Nat'l Junior Honor Society Advisor	Bethany O'Brien
8. To approve, upon the recommendation of the CSA, the contract with William Folk as School Business Administrator/Board Secretary for the 2017-2018 school year. Contract has been approved by the Interim Executive County Superintendent.
9. To approve personnel for Summer Enrichment Program, July 10 - August 4, 2017:
 - Michelle McGuigan - Paraprofessional, Trinitas - Occupational Therapy; Always Available - Physical Therapy.
10. To approve 2017-2018 salaries of support staff attached.
11. To approve, upon the recommendation of the CSA, the contract with Lisa Emmons, CST/LDTC for 2017-2018.
12. To approve 3 days carryover (vacation) for Debra Mecora, CSA, for the 2016-2017.

ACTION FOLLOWUP _____.